

Order Form

grey matter ltd • 2 prigg meadow
ashburton • devon • TQ13 7DF • UK
e : maildesk@greymatter.com
t : 01364 654100
f : 01364 654200
w : www.greymatter.com

registered in england – 1671407

VAT number – GB 384 9046 21

How to use this form:

- **For PDF annotate (Acrobat 7 or higher):**
Using page 2 of this document, fill out the fields using Acrobat's Annotate/comment tools, then email the form back to us at:
maildesk@greymatter.com
 - **For printed communication:**
Print out page 2 of this document and fill out your details in black or blue ink, then post it back to us at:
[Grey Matter Ltd,](#)
[2 Prigg Meadow,](#)
[Ashburton,](#)
[Devon TQ13 7DF](#)
 - **For faxing:**
Print out page 3 of this document and fill out your details in black ink or type, then fax it to us on:
[01364 654200](tel:01364654200)
-

Please return completed forms to the address above, or fax to [01364 654 200](tel:01364654200)

Order Form

grey matter®
software know how

Stage One – Your Details

Invoice Address

Forename: _____ Title: _____
Surname: _____
Job Title: _____
Email: _____
Company Name: _____
Address: _____

Postcode: _____
Phone Number: _____ Ext: _____
Fax Number: _____
VAT Number: _____
Company Registration: _____

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Stage Two – Payment Details

- I attach a cheque payable to **Grey Matter Ltd** for £ _____
 On our existing 30-day Credit Account:
Purchase Order Number: _____

Credit Card - for security reasons we will contact you on the invoice phone number you have given above.

* By placing this order you agree to be bound by the Terms and Conditions of Grey Matter Ltd.
Please see <http://www.greymatter.com/TandC> for details.

Stage Three – Your Order

Product Name:	Product Code:	Quantity:	Unit Price (ex.VAT):
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional Information

Item to be registered to: _____
 Proof of Educational Status attached:
 VAT Exemption Certificate attached:
Serial Number(s) for upgrade(s): _____

Total Price: _____
Delivery _____
Sub-Total _____
VAT@15.0% _____
Order Total _____

Signature: _____ Date: _____
Print Name: _____ Job Title: _____

Delivery Charges

Mainland UK

...next working day	Free
...before 9am	£23.00
...before 10.30am	£15.50
...before midday	£10.00
...Saturday	£26.10

Northern Ireland	£16.00
Republic of Ireland	£Call
Channel Islands	£7.50
Isle of Man	£20.00
Scottish Isles	£16.00

Rest of World £Call

Please note that all deliveries require a signature.